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| To Photonics21Secretariat  via eMail: [*secretariat@photonics21.org*](mailto:secretariat@photonics21.org) |

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Dear Photonics21 Secretariat

We herewith submit the nomination of the following Photonics21 Board of Stakeholder candidate (organization) / representative (person).

**- Letter of Nomination -**

**Photonics21 Board of Stakeholders**

**Election 2021**

***§ 5 BOARD OF STAKEHOLDERS (6) b.…A candidate nomination will always contain the name of the candidate organisation together with its proposed BoS Representative, and voting on a candidate implies voting on this combination.***

1. **Full legal name of the affiliation nominated as BoS Member (candidate’s organisation):**
2. **Full contact details of the affiliation (street, postal code, country) nominated as BoS Member and invoice address (***In accordance with the Terms of Reference §5, which the Affiliation acknowledges having received, an Annual Service fee will be invoiced every year during the first quarter to the BoS Member. By signing the present letter the BoS candidate agrees to pay this Service Fee. The Service Fee will be considered an asset of the Photonics 21 AISBL in accordance with its statutes (article 12,c).*
3. **Name of the suggested BoS Representative (the personal candidate)**
4. **Information about the BoS candidate and the BoS representative**

***Extract Photonics21 Terms of Reference[[1]](#footnote-1): “§ 5 BOARD OF STAKEHOLDERS; …(6) Election of BoS Members: “Description of the activities of, and information about the added value and contribution to the BoS by both the nominated BoS member and the BoS Representative”***

1. Description of the activities and information about the expected contribution and value added the nominated BoS member (candidates organization) will bring to the BoS[[2]](#footnote-2)

*½ - 1 page description suggested*

1. Description of the activities and information about expected contribution and value added the BoS Representative (candidate / person) will bring to the BoS.

*½ - 1 page description suggested*

***Final information from the Photonics21 secretariat:***

* *We recommend limiting the BoS nomination letter to 3-4 pages max.*
* *Letters of nominations should be submitted electronically to* [*secretariat@photonics21.org*](mailto:secretariat@photonics21.org) .
* *It is highly recommended to consult the Photonics21 Terms of Reference before submitting the nomination.*
* *Please note that the deadline for providing BoS nominations to the Photonics21 Secretariat is* ***25th September 2021****.*

1. Photonics21 Terms of reference are available at http://www.photonics21.org/download/general\_inf/TermsOfReference/ETPPhotonics21TermsofReference.pdf [↑](#footnote-ref-1)
2. The candidate is aware and accepts that according to the Photonics21 Terms of Reference a service agreement and a service fee invoice is to be signed / paid with the Photonics21 association. [↑](#footnote-ref-2)